

BYLAWS OF THE THE MICCOSUKEE CANOPY ROAD GREENWAYS CITIZEN'S COMMITTEE

In order to govern its function and operation in a manner consistent with the Enabling Resolution No. 24-01 adopted by the Leon County Board of County Commissioners (hereinafter the “BOCC”) on January 23, 2024, the Miccosukee Canopy Road Greenway Citizen's Committee (hereinafter the “Committee”) hereby adopts as its Bylaws the following:

ARTICLE I. APPLICABLE FLORIDA LAWS AND BCC POLICIES

Section 1.1 Public Records Law and E-Mails: Each member of the Committee shall comply with the Florida’s Public Records Law, Chapter 119, Florida Statutes, and BOCC Policy No. 96-4, “ Public Records, Electronic Communications, and Records Retention”, as may be amended from time to time, and each member of the Committee shall be provided a copy of BOCC Policy No. 96-4.

Section 1.2 Government in the Sunshine Law: Each member of the Committee shall comply with the Florida Government in the Sunshine Law, Chapter 286, Florida Statutes, as may be amended from time to time.

Section 1.3 Code of Ethics: The Committee shall comply with the following state and local laws with regard to the Florida Code of Ethics for Public Officers and Employees:

Clause 1.3.1 Each member of the Committee shall comply with Section 112.3143, Florida Statutes, “Voting Conflicts”, as may be amended from time to time, and shall be provided a copy of Section 112.3143.

Clause 1.3.2 Each member of the Committee shall abide by the Standards of Conduct set forth in Section 112.313, Florida Statutes, as may be amended from time to time, and shall be provided a copy of Section 112.313, Florida Statutes.

Clause 1.3.3 Each member of the Committee shall comply with the provisions of the Leon County Code of Ethics found at Chapter 2, Article XII of the Leon County Code of Ordinances.

ARTICLE II. OFFICERS AND DUTIES

Section 2.1 Upon adoption of these Bylaws, the Committee shall elect from among its members a Chairperson and a Vice-Chairperson, each of whom shall serve until the dissolution of the Committee.

Section 2.2 The Chairperson shall preside at all meetings. In the event of the Chairperson’s absence, or at the direction of the Chairperson, the Vice-Chairperson shall assume the powers and duties of the Chairperson.

Section 2.3 In the event that either the Chairperson or the Vice-Chairperson is unable to complete their term, the Committee shall, as soon as reasonably possible, elect a replacement from among its members.

ARTICLE III. TERM OF MEMBERS

Section 3.1 Each member shall serve on the Committee until the dissolution of the Committee.

ARTICLE IV. MEETINGS

Section 4.1 Regular Meetings: The Committee shall hold regular meetings at a place and time in accordance with public notification requirements. Such regular meetings shall be held at the Office of Resource Stewardship 1907 S. Monroe St. unless an alternate location is identified. In order to expedite meetings, the Chairperson may place reasonable time limits on discussion of agenda items.

Section 4.2 Special Meetings: The Chairperson may call a special meeting of the Committee to discuss any issue properly before the Committee. Such special meeting may be convened only after notification is given to each member of the Committee and after public notice is given no later than forty-eight (48) hours before the special meeting is scheduled to begin.

Section 4.3 Public Participation: Members of the public shall be given an opportunity to be heard on any item directly germane to the Committee's purpose. Any citizen wishing to speak must complete a speaker card and present it to the County staff support person. Their remarks shall be limited to no more than three (3) minutes. The Chairperson has the discretion to either extend or reduce the time limits, based on the number of speakers. Order must be preserved. No person shall, by speech or otherwise, delay or interrupt the proceedings or the peace of the Committee or disturb any person having the floor. Any person who becomes disorderly or who fails to confine remarks to the identified subject or business at hand shall be cautioned by the Chairperson and given the opportunity to conclude remarks in a orderly manner and within the designated time limit. Any person failing to comply as cautioned shall be barred from making any additional comments during the meeting by the Chairperson, unless permission to continue or again address the Committee is granted by a majority vote of the Committee members in attendance. Any person who becomes disruptive or interferes with the orderly business of the Committee may be asked to leave the meeting room for the remainder of the meeting.

Section 4.4 Meeting Agendas: The County staff support person shall develop an agenda for each meeting of the Committee. Any member of the Committee may request that appropriate items be placed on the agenda.

Section 4.5 Official Acts and Quorum: Any and all official acts by the Committee shall require a majority vote of the members present. However, the Committee shall take no such action unless a quorum is present at the meeting. In order to constitute a quorum, there must be a majority of the Committee's current membership present at the meeting. The minutes of the

meeting shall reflect the number of affirmative votes on a motion and shall specify the names of any members voting against the motion.

Section 4.6 Meeting Minutes: Minutes shall be taken at all regular and special meetings of the Committee. The County staff support person shall prepare and maintain the meeting minutes.

Section 4.7 Procedure: Roberts' Rules of Order Revised shall guide the procedure of all meetings. A failure to strictly adhere to Roberts' Rules of Order Revised shall not void any action taken by the Committee.

ARTICLE V. AMENDMENTS TO BYLAWS

Section 5.1 Amendments: The Bylaws may only be amended by the County Administrator in conjunction with the County Attorney. At any regular or special meeting of the Committee, the Committee may request the County Administrator amend the Bylaws by a majority vote.

Section 5.2 Approval: The Amended Bylaws shall become effective upon the approval of the County Administrator and the County Attorney.

ARTICLE VI. ATTENDANCE AND REPLACEMENT OF MEMBERS

Section 6.1 Attendance: The County staff support person shall take attendance at each meeting, and keep and maintain attendance records.

Section 6.2 Attendance at Meetings: Members shall provide notification of an absence, at least twenty-four (24) hours in advance of the meeting. In the event a member is absent from two of three successive regular meetings of the Committee, and the absences are unexcused, the member shall be subject to dismissal from the Committee at the discretion of the County Administrator. The County staff support person shall inform the County Administrator, or designee, of the excessive absences and appropriate actions will be taken as deemed appropriate by the County Administrator. For the purposes of this Section, a member is considered absent if he/she is absent from more than half the duration of the meeting.

Section 6.3 Replacement of Members: In the event a vacancy occurs, the County staff support person shall immediately notify County Administration. A new member shall be appointed as soon as reasonably possible in accordance with the procedure for appointment of members to citizen committees contained in BOCC Policy No. 03-15.

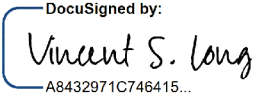
ARTICLE VII. SPECIAL PROVISIONS

Section 7.1 Essential Tasks: Throughout the approximate 1-year term of the Miccosukee Canopy Road Greenway Citizen's Committee, members will be tasked with collecting public input and making recommendations to staff regarding the ten-year land management plan

goals and objectives for submittal to the BOCC and then ultimately to the State for final approval. The Committee shall conduct at least one public hearing and the updated Plan shall be available to the public for a period of 30 days before the public hearing.

Approved As To Form and Content:

County Administrator's Office:

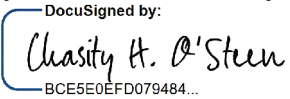
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Vincent S. Long
County Administrator

Date: 2/13/2024

County Attorney's Office:

Chasity H. O'Steen, County Attorney

BY:  BCE5E0EFD079484...

Date: 2/13/2024